

Rebecca Rittman

rarittman@yahoo.com

Organized, detail oriented, analytical problem solver looking to re-enter the workforce as a strong team member to help attain your company's objectives.

Work Experience:

Chemist, NSL Analytical Services, Inc. Cleveland, Ohio

7/2001-12/2004

- Performed elemental analysis on alloys and other samples, requiring strong attention to detail
- Main operator of three LECO instruments (Carbon/Sulfur CS-444LS, Oxygen/Nitrogen TC-436DR, and Hydrogen RH-404), quickly learning instruments
- Responsible for maintenance and minor repairs of instruments
- Trained to utilize a Baird Direct Reading Spectrometer and a Rigaku X-ray Spectrometer
- Responsible for prioritizing samples and serving customers by quickly producing accurate results
- Updated and prepared new SOP's that meet ISO requirements
- Assisted with the installation of a new lab-wide computer (LIM) system
- Trained employees in the alloy department in company policies, procedures, and safety

Intern, Sherwin-Williams Cleveland Technical Center, Cleveland, Ohio

05/1999-08/1999 and 01/2000

- Collaborated with staff project team in three major projects in the color lab
- Accurately followed detailed instructions and made paint in the pilot plant to varying specifications
- Manipulated and tested paint using various techniques and instruments, including spectrophotometers
- Efficiently collected, analyzed, organized, and presented data and results to senior staff members

Computer Proficiencies:

- Microsoft Office Suite: Word, Excel, PowerPoint, Outlook
- LIM System: Sapphire program from LabVantage (used to organize and manipulate data and generate reports) and LIMSLink (used to collect data from the instruments)
- Experience with basic hardware work, including installing data transfer kits in LECO instruments

Education:

The University of Akron, Akron, Ohio
Bachelor of Science in Chemistry, 2001
Emphasis in Polymer Science

Honors and Awards:

- Circle K International - student-run service organization sponsored by Kiwanis
 - Positions: vice president, secretary, and scrapbook chair
- Golden Key National Honor Society
- Alpha Mu Gamma - Foreign Language Honorary (German)
- National Merit/Partners, Ohio Board of Regents, Honors Program, American Chemical Society, Lubrizol, and Waldman Scholarships

Community Involvement

- Member of A Chorus For A Cause since 2013 – a volunteer organization supporting many local causes and nonprofits, raising over \$100,000
- Planned creative activities for several school functions, coordinating team of 5-6 parents for each function to supervise and assist students
- Assisted Girl Scout troop leader at camp for 5 years, organizing and supervising 10-12 scouts