

## Shobana S

Plat no.1,Master Building,  
45 Pallavan Nagar Main street,  
Kalavasal,  
Madurai-625016  
*Mobile Number: 6381337618*

### Career intention:

Being a flexible and motivated person,I am fond of working in a peaceful environment, where I can implement my skills and abilities for the betterment of the organization that offers professional growth and support.

### Educational Qualification:

Degree / Course	Institution	Board/University	Year of Passing	Percentage / CGPA
B.E. Electrical and Electronics Engineering	Government College of Engineering, Bodinayakkanur	Anna University Chennai	2018	7.14
Diploma in Electronics and Communication Engineering	K.L.Nagaswamy Memorial Polytechnic College, Madurai	Central Board	2015	91.3

### Technical Competence:

**Software Proficiency :** MS office (EXCEL,WORD,POWER POINT)

Knowledge of using VMM (Video Measuring machine)

Basics in Auto CAD

### Project details:

Project (Diploma): "Ensuring safeguard of women by SMS alert" by using GSM and Microcontroller

Project (Engineering):"DC – DC Converter with High Voltage Gain and Two Input Boost Stage".

## Work Experience:

JUL 2018 to APR 2019 HI-TECH ARAI PRIVATE LIMITED, MADURAI, TAMILNADU

**Job Position: Quality Executive–QA**

**Reporting to: QA Manager**

Leading Manufacturer of Oil Seal, O Ring and other automobile component manufacturing Industry



Hi-tech Arai Pvt limited was established in 1985.

### ROLES & RESPONSIBILITIES

- ❖ Preparation of work instructions & Molding Process Sheet..
- ❖ Escalated Corrective Action reports about the quality issues.
- ❖ Done Inspection of Products Oil Seal and O rings.
- ❖ Knowledge and working with 7QC tools.
- ❖ Preparation of Parkerizing and Shot Blasting Process Sheets.
- ❖ Preparation of Visual and Dimensional Inspection Standards.
- ❖ Follow up of third party testing process.
- ❖ Handlings Customer Complaints related documents.
- ❖ Managing 5S for Documentation department.
- ❖ Knowledge and working with 7QC tools

APR 2019 to JAN 2020 VEEGRIP BELTS PRIVATE LIMITED, MADURAI, TAMILNADU

**Job Position: : Process Control Executive–QA**

**Reporting to: QA Manager**



VEEGRIP BELTS is a fast-growing manufacturer of various types Product range includes small, medium and large sizes of V-Belts, Plain Belts etc.

Veegrip has been in the rubber belting industry since the last 30 years.

### ROLES & RESPONSIBILITIES

- ❖ Process Control from Inward to Dispatch.
- ❖ Preparation of documents for Inspection procedures, work instructions.
- ❖ Done Inspection of V – Belt and Cogged Belt.
- ❖ Knowledge and working with 7QC tools.
- ❖ Process Internal Auditing.
- ❖ Corrective Action report preparation for Internal Issues.
- ❖ Kaizen is implemented for Internal Process Improvements.
- ❖ Quality Documents Preparation Process.
- ❖ Knowledge in Auto CAD drawings for V-belts.
- ❖ Handling of Video Measuring Machine – Inspection software.
- ❖ Knowledge in Quality Lab testing of Rheological property, Viscosity, Tensile strength etc.,

FEB 2020 to Till now **BHARGAVE RUBBER PRIVATE LIMITED, MADURAI, TAMILNADU**

**Job Position: QMS DOCUMENTATION**



“Manufacture and Supply of Rubber Products of Oilseals, O Rings and Moulded Rubber Parts & Metal components of Tubes and Bushes”

Bhargave Rubber Private limited was established in 1995.

- ❖ Handling audits of ISO 9001 : 2015 & IATF 16929 : 2016.
- ❖ QMS document preparation related to ISO audit & IATF audit
- ❖ Handling Customer Complaints using 8D methodology
- ❖ Handling Internal rejection using 5 why analysis
- ❖ Maintaining 5S and Conducting 5S audit for the plant.
- ❖ Conducting Internal audit and Process Audit
- ❖ Experience in attending Customer Audits(TVS,ASHOK LEYLAND,FENNER,PRICOL,SKF,FEDERNBURG etc.,)
- ❖ Knowledge of using VMM and AUTO CAD (Basics)
- ❖ Preparation of MRM and Conducting MRM
- ❖ Document preparation like PPAP,PFMEA,APQP & SPC.
- ❖ Conducting MSA (both Attribute and Variables)
- ❖ Knowledge in Inspection of oil seal and O rings
- ❖ Calibration follow up & Knowledge in gauge Calibration
- ❖ Preparation of document related to EMS & OSHSAS as per our customer need.

### Co-Curricular Activities:

- Undergone In-Plant Training at *Tuticorin thermal power plant* to know more about Power generation
- Participated in National Level Technical Symposium and presented one paper

### Extra-Curricular Activities:

- Interested in Painting, Embroidery.
- Interested in making Craft items.

### Personal profile

Date of Birth & Age : 16 January 1997 & 24 years

Key Strengths : Initiating, Responsible

Languages Known : Tamil (Read, Write and Speak)

English (Read and Write)

Hindi(Read and Write)

**(SHOBANA S)**