Plant Cost Accountant

Chardon Custom Polymers, Chardon, Ohio is seeking a Plant Cost Accountant. The successful candidate should be a qualified cost or plant accountant with 3 to 7 years’ experience gained in a similar role in industry, ideally a product-based business.

This person will also be a key liaison between Chardon Plant Operations and Corporate Accounting at our parent company, Richards Manufacturing of Irvington, New Jersey.

**General Description:**
The Cost Accountant is a critical part of the Chardon team providing full accounting support to our growing manufacturing operation including providing management analysis and metrics that help guide the business. The role works directly with operations to ensure that the costs of manufacturing are fully understood and provides the basis to effectively valuing inventory and cost of goods sold.

In addition, this role will maintain the company’s fixed assets register for all PP&E, working directly with operations to ensure costs are properly captured and capitalized in accordance with company policies.

This evolving role will assist in building relevant, repeatable, and sustainable processes that enhance the controls of the business operations in accordance with GAAP.

Reports to: Corporate Controller/Chardon President

**Responsibilities:**
- Develop the cost analysis function in conjunction with Engineering, Operations, and Group Finance to ensure that business requirements are being satisfied
- Support the Chardon leadership as the on-site financial leader
- Assist management in the development of inventory metrics to ensure working capital is optimized and develop departmental budgets
- Review new products and assist operations in developing cost estimates and reviewing material and labor costs and product and margins
- Support the monthly close
  - Support monthly close with valuation reports that support month end general ledger balances, variance analytics, including inventory and cost of production, and cost of shipments.
- Prepare month reconciliation of intercompany activity, working with other site locations to confirm balances.
- Provide in-depth analysis and explanations of cost and variances for material purchases and manufacturing costs.
- Update the company fixed asset register and prepare journal entries to capitalize new assets, disposal of any existing assets, and monthly depreciation.

- Assist with the transition of costing and inventory related activities to new ERP system.
- Assist with periodic physical inventories, cycle counts and valuation.
- Maintain calculations for quarterly updates and annual standard costs.

Qualifications:
- The individual will be energetic, enthusiastic, and hard-working and will have a positive approach to challenges, thinking creatively to solve problems.
- The individual will be keen to learn in a fast-paced, growing and changing business.
- Excellent attention to detail while maintaining the ability to appreciate and plan for the big picture.
- Relentless commitment to understanding, challenging, and improving the financial performance of the business.
- Strong organizational and time-management skills and a sense of priority.
- The role requires strong interpersonal skills for interaction with a wide variety of disciplines within the business. The successful candidate will not be the sort of person who hides behind e-mails.
- A small amount of travel to visit other operation locations may be asked.
- Certifications such as CPA, or CMA along with knowledge of GAAP and management accounting is helpful but now required.

Experience:
- Candidate should be a qualified cost or plant accountant with 3 to 7 years’ experience gained in a similar role in industry, ideally in a product-based business
- Experience in designing, implementing, and embedding processes in conjunction with operations management
- Advanced Microsoft Excel Skills coupled with the ability to develop automated processes to extract raw data from an ERP and convert to high quality management information

Training (If Applicable):
- To be determined as needed – may include supplemental on-line training courses in new ERP system

Other Required Skills:
- Excel
- D365, QAD, (MFGPRo) and other ERP systems a plus